



## Transport & Fleet Safety Management Course

Motor vehicle crashes are a leading cause of death and injury for people of all ages. Accidents on and off the job have wide-ranging financial and emotional effects on employees, their coworkers, families, and employers. To prevent this, every organization operating a vehicle fleet must create and implement a Fleet Safety Plan.

This course covers key elements of a Fleet Safety Program and offers tips for effective management. Giving participants knowledge and skills for establishing and maintaining a fleet safety policy that can help save lives, reduce the risk of serious injuries, protect the organization's human and financial assets, and minimize liabilities.

### Course objectives

- Embed safety culture in your fleet and organization.
- Develop and implement an effective fleet safety plan.
- Comply with the requirements for driver selection, training, and evaluation.
- Prepare for the upcoming requirements regarding the professional drivers.
- Adequately select suitable vehicles for transport operations.
- Investigate incidents thoroughly, report findings accurately, and apply lessons learned to prevent future occurrences.

# Course Modules

## **Module 1: Strategic Transport Management**

- Fleet Safety Management Planning
- Risks and Costs of Incidents
- International Standards and Driver Qualification Requirements
- Duties and Responsibilities ( Company, Management, Safety Management, Operators and Drivers )

## **Module 2: Development of Fleet Safety Management Plan**

- Elements of the Fleet Safety Management Planning
- Legal Requirements
- Driving Hours
- Inspections
- Authorization of Vehicle Use
- Driver Selection

## **Module 03: Driver Training Monitoring and Evaluation**

- Legal Requirements of Driver Training
- Industry Specific Requirements of Driver Training
- Driver Orientation and Meetings
- Driver Behavior Monitoring and Evaluation.
- Driver Health Monitoring.
- Rewarding and Disciplinary Actions

## Module 04: Fleet Management – Vehicle Selection and Fleet Maintenance

- Vehicle Maintenance Program.
- Responsibilities for Vehicle Maintenance. (Company, Operator, Driver)
- Vehicle Inspections
- Modern Technologies for Vehicle Monitoring
- Vehicle Recovery Planning

## Module 05: Incident Investigation and Reporting

- Legal Requirements for Incident Investigation
- Incident Investigation Policy for the Company
- Responsibilities for Accident Investigation
- Cooperation with Authorities
- On-scene Investigation and Evidence Gathering

### Target audience

- Transport managers/officers
- Fleet safety managers/supervisors and coordinators
- Maintenance managers and supervisors
- Transport planners and coordinators
- Logistics managers
- Project managers for NGO's
- Route inspectors
- Administration managers
- Safety managers
- Fleet operations professionals
- Operations professionals

Course duration **5 Days**

Course Fee **TZS 735,000** Per person

Course delivered in **English, Swahili**